

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

ALLOPATHIC BOARD OF MEDICAL EXAMINERS

- 1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Guidelines for Delegating Authority to the Executive Director to Refer Cases to the Board for a Formal Interview; SPS #9
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Adopted July 28, 1999, Originally published August 27, 1999
Revised June 20, 2001
- 3. Summary of the contents of the substantive policy statement:**
Guidelines describing the circumstances of use for the Executive Director to refer cases directly to a formal interview on a future Board meeting agenda.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**
Revision
- 5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Tom Adams, Deputy Director
Address: Arizona Board of Medical Examiners
9545 East Doubletree Ranch Road
Scottsdale, AZ 85258
Telephone: (480) 551-2700
Fax: (480) 551-2701
- 6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Information about or a copy of the statement can be requested from the above address or telephone number. Payment is based on the number of pages at a cost of 25 cents per page payable upon receipt.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

ALLOPATHIC BOARD OF MEDICAL EXAMINERS

- 1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Guidelines for Delegating Authority to the Executive Director to Directly Refer Cases to a Formal Hearing; SPS #13
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Adopted by the Board July 28, 1999, Originally published August 27, 1999
Revised October 25, 2000, Published December 29, 2000
Revised June 20, 2001

Arizona Administrative Register
Notices of Substantive Policy Statements

3. Summary of the contents of the substantive policy statement:

Guidelines describing the circumstances of use for the Executive Director to directly refer cases to a formal hearing.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

Revision

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Tom Adams, Deputy Director

Address: Arizona Board of Medical Examiners
9545 East Doubletree Ranch Road
Scottsdale, AZ 85258

Telephone: (480) 551-2700

Fax: (480) 551-2701

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NOTICE OF SUBSTANTIVE POLICY STATEMENT

ALLOPATHIC BOARD OF MEDICAL EXAMINERS

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Guidelines for Delegating Authority to the Executive Director to Dismiss Complaints; SPS #14

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Adopted July 28, 1999, Originally published August 27, 1999

Revised June 20, 2001

3. Summary of the contents of the substantive policy statement:

Guidelines describing the circumstances of use for the Executive Director to dismiss complaints if the complaint is without merit.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

Revision

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Tom Adams, Deputy Director

Address: Arizona Board of Medical Examiners
9545 East Doubletree Ranch Road
Scottsdale, AZ 85258

Telephone: (480) 551-2700

Fax: (480) 551-2701

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

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NOTICE OF SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM - ADMINISTRATION

- 1. Title of the guidance document or subject of the substantive policy statement and the guidance document number or substantive policy statement number by which the document or policy statement is referenced:**
AHCCCS Substantive Policy Manual, Rules and Manuals dated June, 2001
- 2. Date of the publication of the guidance document or date the substantive policy statement was issued and the effective date of the document or policy statement if different from the publication or issuance date:**
June 1, 2001
- 3. Summary of the contents of the guidance document or the substantive policy statement:**
The AHCCCS Substantive Policy Manual summarizes the subject matter of all currently applicable rules and substantive policy statements.
- 4. A statement as to whether the guidance document or substantive policy statement is a new document or statement or a revision:**
The directory is updated annually effective June 1 and all referenced documents are available for public inspection. The AHCCCS Director certifies as existing directory and manuals in compliance with A.R.S. § 41-1091(C).
- 5. The name, address, and telephone number of the person to whom questions and comments about the guidance document or substantive policy statement may be directed:**
Name: Cheri Tomlinson
Address: AHCCCS
Office of Policy Analysis and Coordination
801 E. Jefferson, MD4200
Phoenix, AZ 85034
Telephone: (602) 417-4534
- 6. Information about where a person may obtain a copy of the guidance document or the substantive policy statement and the costs for obtaining the document or policy statement:**
Copies of the manual may be obtained from the Office of Policy Analysis and Coordination listed above for 30¢ per page plus postage. The manual may also be obtained free of charge on AHCCCS' web site at www.ahcccs.state.az.us.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

**DEPARTMENT OF HEALTH SERVICES
EMERGENCY MEDICAL SERVICES**

- 1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
#SP-042-PHS-EMS

EMS316: Procedure for Handling an Initial Emergency Medical Technician Certification Application from an Applicant or Candidate for Upgrade of Certification Who States that the Applicant or Candidate for Upgrade of Certification Has Used, Within the Last 6 Months, an Illegal Drug or Substance or Prescription Drug Without the Supervision of a Physician
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
June 20, 2001
- 3. Summary of the contents of the substantive policy statement:**
The substantive policy statement is to inform the general public of the Department's procedure for handling an initial emergency medical technician certification application from an applicant or candidate for upgrade of certification who states that the applicant or candidate for upgrade of certification has used, within the last six months, an illegal drug or substance or prescription drug without the supervision of a physician.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a new substantive policy statement.

Notices of Substantive Policy Statements

5. The name and address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Kathleen Phillips
Address: Department of Health Services
1740 West Adams Street
Phoenix, AZ 85007

Telephone: (602) 542-1264
Fax: (602) 548-1090

or

Name: Edward J. Armijo
Address: Department of Health Services, Bureau of Emergency Medical Services
1651 East Morten, Suite 130
Phoenix, AZ 85020
Telephone: (602) 861-0708
Fax: (602) 861-9812

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement may be obtained from the Department of Health Services, Bureau of Emergency Medical Services, 1651 East Morten, Suite 130, Phoenix, AZ 85020 for a 25 cents per page copying charge. Payment is accepted in cash, or money order made payable to the Department of Health Services.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

**DEPARTMENT OF HEALTH SERVICES
EMERGENCY MEDICAL SERVICES**

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

#SP-041-PHS-EMS

EMS103: Attendance at an Informal Interview Conducted Under A.R.S. § 36-2211(C)

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 20, 2001

3. Summary of the contents of the substantive policy statement:

The substantive policy statement is to inform the general public of the Department's position regarding attendance at an informal interview conducted under A.R.S. § 36-2211(C).

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

5. The name and address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Kathleen Phillips
Address: Department of Health Services
1740 West Adams Street
Phoenix, AZ 85007

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NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF INSURANCE

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Transition of Regulatory Authority over Prepaid Dental Plan Organizations (Regulatory Bulletin 2001-5)

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 15, 2001

3. Summary of the contents of the substantive policy statement:

This bulletin concerns the transfer of regulatory responsibilities over prepaid dental plan organizations from the Department of Health Services to the Department of Insurance.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Vista Thompson Brown

Address: Arizona Department of Insurance
2910 N. 44th Street, Suite 210
Phoenix, AZ 85018

Telephone: (602) 912-8456

Fax: (602) 912-8452

6. Information about where a person may obtain a copy of the substantive policy statement:

Copies of this policy may be obtained from the Internet at www.state.az.us/id or from the person listed in question # 5 for 25 cents per page.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF INSURANCE

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Transition of Regulatory Authority over Health Care Services Organizations (Regulatory Bulletin 2001-6)

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 15, 2001

3. Summary of the contents of the substantive policy statement:

This bulletin concerns the transfer of all regulatory responsibilities over health care services organizations from the Department of Health Services to the Department of Insurance.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Vista Thompson Brown
Address: Arizona Department of Insurance
2910 N. 44th Street, Suite 210
Phoenix, AZ 85018
Telephone: (602) 912-8456
Fax: (602) 912-8452

6. Information about where a person may obtain a copy of the substantive policy statement:

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